

## UPDATING YOUR PROFILE

### **Realm is dependent on three important pieces of information:**

- Your email address (preferably an email address for each person in your household, excluding children)
- Your birthdate (including the year)
- Your mobile number (or home number if you do not have a mobile phone)

### **Updating your profile: mobile view:**

1. Log in to the Realm Connect app from your mobile device or tablet using your email address and password.
2. Click More (...) from the bottom menu.
3. Click your Profile picture in the upper left corner.
1. Click My Profile to go to your profile page. On your profile page, you can select the pencil icon Edit tool to the right of your profile details to make changes or add the missing information.

### **Updating your profile: desktop view:**

1. Log in to Realm Connect at [www.onrealm.org](http://www.onrealm.org) using your email address and password.
2. Click your name in the upper right corner.
3. Click the blue Edit Profile button underneath your profile picture.
4. You can make updates on the 1<sup>st</sup> tab, “Contact Information” or by clicking on the 2nd tab named, “Personal Information”.
5. Click the blue “Save” button after making any changes!